



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 6622156  
**Procuring Entity** DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA  
**Title** OCCUPATIONAL BASIC LIFE SUPPORT FOR TOURISM FRONTLINER IN EL NIDO, PALAWAN  
**Area of Delivery** Palawan

<b>Solicitation Number:</b>	2019-052	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods - General Support Services	<b>Document Request List</b>	0
<b>Category:</b>	Events Management	<b>Date Published</b>	07/11/2019
<b>Approved Budget for the Contract:</b>	PHP 324,000.00	<b>Last Updated / Time</b>	06/11/2019 12:46 PM
<b>Delivery Period:</b>	3 Day/s	<b>Closing Date / Time</b>	11/11/2019 12:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Keith Blanche Calso Soriano Administrative Officer IV 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.210 63-890-0945 procurement.mimaropa@gmail.com		

#### Description

Host Agency: DEPARTMENT OF TOURISM – MIMAROPA  
 Date: November 20-22, 2019  
 Location: El Nido, Palawan

#### II. PROJECT RATIONALE AND OBJECTIVES

The program aims to equip the tourism frontliners to perform basic first-aid and respond to occupational hazards within their establishments.

#### III. MINIMUM REQUIREMENTS FOR SERVICE PROVIDER

- A. Must be PHILGEPS REGISTERED
- B. Must be a DOT Accredited Tour Operator
- C. Located in the province of Palawan
- D. Must be willing to provide services on a send bill arrangement
- E. Must comply with the detailed services specified in Item IV of the TOR

#### IV. SCOPE OF WORK / DELIVERABLES:

- A. Transportation

**Van Hire**

Guests: 4 BLS Speakers

1. November 19, 2019 (Tuesday)
  - Puerto Princesa to El Nido, Palawan

2. November 23, 2019 (Saturday)
  - El Nido to Puerto Princesa, Palawan

**Airline Ticket**

Guest: Ms. Trina Joy L. Quesea DOB: February 02, 1997

1. November 20, 2019 (Wednesday)
  - Manila to El Nido / 0655H-0815H / 10kgs

- November 23, 2019 (Saturday)
- El Nido to Manila / 1155H-1315H / 10kgs

**Airline Ticket**

Guest: Ms. Rizza P. Manaois DOB: June 19, 1994

2. November 23, 2019 (Saturday)
  - El Nido to Manila / 1155H-1315H / 10kgs

**B. Accommodation with Breakfast and Airport Transfers**

1. Three (3) rooms
  - 2 Twin Sharing Rooms for BLS Speakers
  - 1 Twin Sharing Room for DOT Facilitators

2. Duration: 4 nights
  - Check-in: November 19, 2019
  - Check-out: November 23, 2019

**C. Function / Workshop Requirements**

1. Date of Function: November 20-22, 2019 (3 days)
2. Number of participants: 50 pax
3. Meals
  - Plated AM Snacks with 1 round of drinks (iced tea or soft drinks)
  - Buffet Lunch with 6 courses and 1 round of drinks (iced tea or soft drinks)
  - Plated PM Snacks with 1 round of drinks (iced tea or soft drinks)
  - Free flowing Coffee
  - Water Dispenser
4. Capacity of the venue must be good for 100 pax to allow mobility for the workshop component;
5. Registration table should be near the entrance of the function venue.
6. Secretariat table should be inside the venue for easier facilitation and contact with speakers.
7. One table near the stage area shall be reserved for the speakers. It should be near the table for the laptop computer.\Classroom set-up.
8. Aisles should be available in the middle and two sides.
9. Must have available stage, podium, laptop, microphones / PA system, projection screen, LCD projector, pens and pads, WIFI access.
10. Welcome tarpaulin 4sq. ft. x 6 sq. ft. and backdrop tarpaulin 12sq. ft.x6 sq. ft.

**D. Outside Meals**

1. November 19, 2019 (Tuesday)
  - Lunch

Guests: 5 pax (1 DOT Facilitator and 4 BLS Speakers)

  - Dinner

Guests: 5 pax (1 DOT Facilitator and 4 BLS Speakers)

2. November 20-22, 2019 (Wednesday to Friday)
  - Dinner

Guests: 7 pax (4 BLS Speakers, 2 DOT facilitators, 1 MTO)

3. November 23, 2019 (Saturday)
  - Meals

Guests: 6 pax (4 BLS Speakers, 2 DOT facilitators)

**E. Miscellaneous**

1. Honorarium of Speaker
    - November 20-22, 2019 (3 days)
- Php 600 x 4 pax x 3 days = Php 7,200.00
2. BLS Training Fee
- Php1,200 x 50 pax = Php 60,000.00
3. Communication = Php 300.00
  4. Cargo Fee of Training Materials
  5. Miscellaneous

**CONTACT PERSONS**

Names : Trina Joy Quesea / Rizza Manaois  
DOT-MIMAROPA Regional Office

Contact numbers : (0936) 7965076 (Trina) / (0995) 2759801 (Rizza)

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