



## Bid Notice Abstract

### Request for Quotation (RFQ)

<b>Reference Number</b>	6644431
<b>Procuring Entity</b>	DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA
<b>Title</b>	EVENT ORGANIZER FOR LIGHTS AND SOUNDS, VAN HIRE, MEALS, AND PERFORMERS RELATIVE TO THE CONDUCT OF 1st MIMAROPA REGIONAL TOURISM SUMMIT ON NOVEMBER 18-19, 2019
<b>Area of Delivery</b>	Metro Manila

<b>Solicitation Number:</b>	2019-056	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods - General Support Services	<b>Document Request List</b>	0
<b>Category:</b>	Events Management	<b>Date Published</b>	13/11/2019
<b>Approved Budget for the Contract:</b>	PHP 138,800.00	<b>Last Updated / Time</b>	12/11/2019 12:40 PM
<b>Delivery Period:</b>	2 Day/s	<b>Closing Date / Time</b>	18/11/2019 12:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Keith Blanche Calso Soriano Administrative Officer IV 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.210 63-890-0945 procurement.mimaropa@gmail.com		

#### Description

##### Objectives:

1. To gather all tourism stakeholders on a summit that will focus on sustainable tourism practices and environmental awareness.

##### I. Scope of Service

The supplier should be able to provide the following specifications:

##### A. General Requirements

- Supplier must be an event organizer for at least two (2) years
- Amenable to send-bill arrangement/ government procedure
- Price quotation should be denominated in the Philippine Peso and inclusive of 12% VAT and all other applicable taxes and charges. Price validity shall be for a period of one hundred twenty (120) calendar days.

##### B. Specific Requirements

1. Coaster Rental

- Whole day use of coaster for 20 pax on November 18, 2019
- Route is within Metro Manila
- Meals of driver
- Insurance

## 2. Meals of Performers

- Packed AM Snacks and Lunch for 20 pax on November 18, 2019

## 3. Performers

- Chorale of 12 pax for the opening ceremonies (Singing of the Philippine National Anthem, Doxology, and MIMAROPA Hymn)
- Dance performers for Doxology and 3-minute cultural presentation (4 pax)

## 4. Lights and Sounds

- Provide and set-up the following equipment's with best technician that can play background music and videos for 2-days
- Including meals good for 8-pax and their accommodation on November 17-19, 2019 (3D/2N)

- Audio Equipments
  - 4 units JBL VRX 932 Self Powered Line Array Speaker
  - 2 units NEUSCH 18" Subwoofer Speaker
  - 6 units JBL PRX 615 Powered Stage Monitor
  - 1 unit MIDAS M32 Digital Console
  - 1 unit MIDAS DL 32 Stage Box
  - 4 units AMS Wireless Microphone
  - 4 units Beyer Wired Microphone
  - 4 units SAMSON Boom Microphone Stand
  - 1 unit ACER Laptop Cueing

- Lights Equipments
  - 8 units AEROLITES 3 watts white amber for Stage Light
  - 16 units AEROLITES 3 watts RGBW for Mood lights
  - 4 units AEROLITES Beam 380 Moving heads
  - 1 Unit ANTARI Haze Machine
  - 1 unit AVOLITES Controller

## C. Documentary Requirements

- Mayor's/Business Permit
- Proof of PhilGEPS Registration
- Omnibus Sworn Statement
- Business/Income Tax Return

## II. PAYMENT SCHEMES

Terms of payment to the winning bidder shall be in accordance with the government procedure (send bill arrangement). Failure to comply with the terms and conditions of the contract will result in the payment of corresponding penalties and liquidated damages in the amount equal to ten percent (10%) of the contract price by the winning bidder.

## III. PAYMENT PROCEDURE

- Full payment shall be made within thirty (30) working days upon delivery and acceptance of the collaterals.

## IV. COMPLIANCE TO SPECIFICATIONS/PROVISIONS

- The WINNING BIDDER, however, shall be determined not solely based on the amount of bid but shall also consider the over-all compliance with the design and quality of the product.
- The WINNING BIDDER shall warrant its performance in accordance with the specifications as stated in this TOR, and design/concepts as approved by the DOT-END USER and that any and all resulting defects or deviations shall be corrected by the WINNING BIDDER at its own expense immediately upon being informed thereof by the DOT-END USER.
- The WINNING BIDDER shall hold in confidence all confidential information which comes to their knowledge and shall not use, reproduce, nor disclose to others the approved collaterals except to those persons entrusted/authorized by the DOT-END USER.

**VI. CONTACT PERSON**

KRISTINE JOY FRANCISCO  
Tourism Development Division, DOT MIMAROPA  
(02) 816-4886 / (0949) 614 4871

**Created by** Keith Blanche Calso Soriano

**Date Created** 12/11/2019

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