



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6725595
Procuring Entity DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA
Title CHILD SAFE TOURISM
Area of Delivery Oriental Mindoro

Solicitation Number:	2019-060	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods - General Support Services	Document Request List	0
Category:	Events Management	Date Published	05/12/2019
Approved Budget for the Contract:	PHP 118,000.00	Last Updated / Time	04/12/2019 08:41 AM
Delivery Period:	3 Day/s	Closing Date / Time	09/12/2019 12:00 PM
Client Agency:			
Contact Person:	Keith Blanche Calso Soriano Administrative Officer IV 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.210 63-890-0945 procurement.mimaropa@gmail.com		

Description

I. PROJECT TITLE

CHILD SAFE TOURISM

Host Agency: DEPARTMENT OF TOURISM – MIMAROPA

Date: December 12, 2019

Location: Calapan City, Oriental Mindoro

II. PROJECT RATIONALE AND OBJECTIVES

The program aims to educate the participants about the problem of commercial sexual exploitation of children (CSEC) in tourism and the actions being undertaken in the Philippines to protect children from sex tourists as well as to encourage the development of policies and practices to prevent CSEC in the tourism industry . It also aims to instigate the participants as child advocates and promoter of the culture of tourism where child rights are respected.

III. MINIMUM REQUIREMENTS FOR SERVICE PROVIDER

- A. Must be PHILGEP REGISTERED
- B. Must be a DOT Accredited Tour Operator
- C. Located in the province of Oriental Mindoro
- D. Must be willing to provide services on a send bill arrangement

E. Must comply with the detailed services specified in Item IV of the TOR

DOCUMENTARY REQUIREMENTS REQUIRED WITH BID SUBMISSIONS

1. Mayor's/Business Permit
2. Philgeps Registration Number
3. DOT Accreditation Certificate
4. Omnibus Sworn Statement

IV. SCOPE OF WORK / DELIVERABLES:

A. Transportation (Land and Sea)

1. December 11, 2019 (Wednesday)
 - Van hire from DOT Makati to Batangas port
 - Boat ride from Batangas port to Calapan port
 - Van transfer from Calapan port to accommodation
2. December 13, 2019 (Friday)
 - Van transfer from accommodation to Calapan port
 - Boat ride from Calapan port to Batangas port
 - Van hire from Batangas port to DOT Makati

B. Accommodation with Breakfast

1. Two (2) rooms
 - 1 Single occupancy for DOT Resource Speaker
 - 1 Double occupancy for DOT Facilitators
2. Duration: 2 nights
 - Check-in: December 11, 2019
 - Check-out: December 13, 2019

C. Function / Workshop Requirements

1. Date of Function: December 12, 2019 (1 day)
2. Number of participants: 70 pax
3. Meals
 - Plated AM Snacks with 1 round of drinks (iced tea or soft drinks)
 - Buffet Lunch with 1 round of drinks (iced tea or soft drinks)
 - Plated PM Snacks with 1 round of drinks (iced tea or soft drinks)
 - Free flowing Coffee
 - Water Dispenser
4. Capacity of the venue must be good for 100 pax to allow mobility for the workshop component.
5. As much as possible, the venue to be rented should not have posts in the function area.
6. Registration table should be near the entrance of the function venue.
7. Secretariat table should be inside the venue for easier facilitation and contact with speakers.
8. One table near the stage area shall be reserved for the speakers. It should be near the table for the laptop computer.
9. Classroom set-up and not the round table set-up to be able to capture the attention of the participants.
10. Aisles should be available in the middle and two sides.
11. Must have available stage, podium, laptop, microphones / PA system, projection screen, LCD projector, pens and pads, and WIFI access.
12. Welcome tarpaulin 4sq. ft. x 6 sq. ft.; and
13. Backdrop tarpaulin 12sq. ft. x 6 sq. ft.

D. Outside Meals

Guests: 3 pax (DOT Resource Speaker and 2 Facilitators)

1. December 11, 2019 (Wednesday)
 - Breakfast
 - Lunch

Guests: 3 pax (2 DOT Facilitators and 1 Resource Speaker)

 - Dinner

Guests: 5 pax (2 DOT Facilitators, 1 Resource Speaker, 2 MTOs)
2. December 12, 2019 (Thursday)
 - Dinner

Guests: 3 pax (2 DOT Facilitators and 1 Resource Speaker)

3. December 13, 2019 (Friday)

- Lunch

E. Miscellaneous

1. Honorarium of Speaker

- December 12, 2019 (1 day)
- Php 1,200 x 8 hours x 1 day = Php 9,600.00

2. Communication Allowance = Php 300.00

3. Miscellaneous

In the event that DOT is able to secure sponsorships, the corresponding value must be deducted from the total invoice amount.

The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

G. CONTACT PERSONS

Names : Trina Joy Quesea / Charlotte Monique Guerrero
DOT-MIMAROPA Regional Office

Contact numbers : (0936) 7965076 (Trina) / (0966) 9100379 (Monique)
Email Address : tisp.dot4b@gmail.com

Created by Keith Blanche Calso Soriano

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