



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6277636
Procuring Entity DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA
Title KNOWLEDGE ENRICHMENT SEMINAR FOR TOURISM STAKEHOLDERS AND LOCAL GOVERNMENT UNITS
Area of Delivery Palawan

Solicitation Number:	2019-06-015	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods - General Support Services	Document Request List	0
Category:	Events Management	Date Published	27/06/2019
Approved Budget for the Contract:	PHP 150,000.00	Last Updated / Time	26/06/2019 14:49 PM
Delivery Period:	4 Day/s	Closing Date / Time	01/07/2019 01:00 AM
Client Agency:			
Contact Person:	Keith Blanche Calso Soriano Administrative Officer IV 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.210 63-890-0945 procurement.mimaropa@gmail.com		

Description

A two-day knowledge enrichment seminar entitled "DOT APPS (Accreditation Procedures, Policies and Standards) for an Improved Tourism Industry for tourism stakeholders, tourism associations and local government units in Coron, Palawan on 9-12 July 2019.

The said seminar has the following objectives:

1. To update the participants and seek their appreciation of the developments in the accreditation standards, policies and procedures;
2. To further disseminate the call for participation to the 2020 ASEAN Tourism Standards Awards and mentor interested applicants on how to go about the application; and
3. To foster cooperation and full support from the LGUs and stakeholders for the appreciation of the importance of adherence to tourism standards.

I. Specific Requirements

1. Service Provider must be DOT Accredited

2. All suppliers must also be DOT Accredited
3. Amenable to send-bill arrangement/government procedure

Documentary Requirements:

1. Mayor's/Business Permit
2. Proof of PhilGEPS Registration
3. Omnibus Sworn Statement
4. DOT Accreditation Certificate

II. Accommodation Requirements

1. One (1) Deluxe Room – Single Occupancy
2. Two (2) Deluxe Rooms – Double Occupancy
3. Three (3) Nights

Check-in Date 09 July 2019 (Tuesday)

Check-out Date 12 July 2019 (Friday)

4. Inclusive of the following:

- Breakfast
- Roundtrip Airport Transfers

III. Meal and Venue Requirements

Duration: 10 to 11 July 2019 (Two-day event)

A. Meal Requirement

1. Plated AM/PM Snacks for fifty (50) pax
2. Buffet Lunch for fifty (50) pax

B. Venue Requirement

1. Can accommodate 50-60 pax
2. Use of LCD projector, white screen, laptop, podium, microphones/PA System
3. Registration table should be near the entrance of the function venue
4. Secretariat table should be inside the venue for easier facilitation and contact with speakers
5. Classroom set-up (should have aisles in the middle and two sides)
6. Pens and pads
7. Free wi-fi access
8. Backdrop Tarpaulin 12sq. ft. x 6 sq. ft.
9. Welcome Tarpaulin 4 sq. ft. x 6 sq. ft.

IV. Transportation Requirements

1. Van to be used during dinner of the guests from 09 to 11 July 2019

II. Terms of Payment

- Send bill arrangement
- Government procedure

III. Deadline for Submission of Quotations

Date: 02 July 2019 (Tuesday)

Time: 12:00 NN

The winning bid, however, shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

Kindly submit your quotation for the above requirement addressed to:

JOCELLE Q. VALERA (MS.)

Member, BAC Secretariat

Department of Tourism MIMAROPA Region

Address: 2/F DOT Bldg., 351 Sen. Gil Puyat Ave., Makati City

Email: dot4bonline@gmail.com

Created by Keith Blanche Calso Soriano

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