

TERMS OF REFERENCE

I. PROJECT:

Inspection/ Validation of Tourism Enterprises (facilities and services)
Applying for DOT Accreditation

II. PROCUREMENT REQUIREMENTS

- Ground handling service in terms of transportation, accommodation with breakfast for Lot 5 (to include gasoline, toll fee, driver's meals and accommodation)
- DOT accredited
- Van hire for Lot 1, 2, 3, and 4 (to include gasoline, toll fee, driver's meals)
- DOT accredited
- Willing to provide services on a send-bill arrangement

Scope of Work/ Deliverables

Lot 1 – Van hire for Cavite (June 8-11, 2021)

Transportation service requirement

- Land transportation to service the DOT CALABARZON Accreditation officers during the inspection/ validation of tourism enterprises applying for DOT accreditation
- Must be DOT accredited

Lot 2 – Van hire for Laguna (June 8-11, 2021)

Transportation service requirement

- Land transportation to service the DOT CALABARZON Accreditation officers during the inspection/ validation of tourism enterprises applying for DOT accreditation
- Must be DOT accredited

Lot 3 – Van hire for Batangas (May 24 to 28, 2021)

Transportation service requirement

- Land transportation to service the DOT CALABARZON Accreditation officers during the inspection/ validation of tourism enterprises applying for DOT accreditation
- Must be DOT accredited

Lot 4 - Van hire for Rizal (June 15 to 18, 2021)

Transportation service requirement

- Land transportation to service the DOT CALABARZON Accreditation officers during the inspection/ validation of tourism enterprises applying for DOT accreditation
- Must be DOT accredited

Lot 5 – Van hire and 2-night hotel accommodation for Quezon (June 15 to 18, 2021)

Transportation service requirement

- Land transportation to service the DOT CALABARZON Accreditation officers during the inspection/ validation of tourism enterprises applying for DOT accreditation

Hotel Accommodation for 3 rooms, 3 nights, with breakfast included

- Total Number of Rooms: 3 single rooms Mabuhay Accommodation
- With Breakfast
- DOT accredited (if available in the area)

III. BUDGET: Php 150,000.00 inclusive of tax

IV. PROJECT OFFICER/ CONTACT PERSON:

AIMEE ESCANDOR

Tourism Operations Officer I
Accreditation Unit

Noted by:

MARITES L. BALLESTER

Supervising TOO
Accreditation Unit