

TERMS OF REFERENCE

I. PROJECT

SEMINAR FOR TOURIST BOATMEN AS TOURISM FRONTLINERS ON DECEMBER 1-3, 2021

II. BACKGROUND

This service-oriented seminar will involve Boatmen (Bangkeros) as PR implementers in projecting a positive image of the country to both domestic and foreign travelers

III. OBJECTIVES

- To serve as awareness campaign for Boatmen (Bangkeros) to learn and appreciate the nature and benefits derived from tourism;
- To develop and expand the role of Boatmen (Bangkeros) as frontliners and sources of tourism information; and
- To get the support of Boatmen (Bangkeros) in the tourism promotional efforts of the country

IV. PROCUREMENT REQUIREMENTS

1. Must be DOT accredited
2. Willing to provide services on a send-bill arrangement

Scope of Works/ Deliverables

Particulars	Breakdown	Quantity	Remarks
Transportation	Van Hire: December 1, 2021	1	<ul style="list-style-type: none"> • Land Transportation to Manila – Calamba – Real Quezon • Land Transportation to Real Quezon – Calamba – Manila • Must be DOT Accredited
	December 3, 2021	1	
Meals	Snacks AM/PM and Lunch December 2-3, 2021 35 pax x 2days	70	
	Dinner December 1-2, 2021 2pax x 2days	4	
Accommodation	December 1-2, 2021 (Overnight) 2rooms x 2nights	4	<ul style="list-style-type: none"> • Must be DOT Accredited
Training Kit	Notebook, Ballpen, ID holder (106 x 82mm), ID lace	30	
Tourism AID Kit	Personal Health Kit -2pcs Face mask (N95) -2pcs Face shield -Alcohol (50ml)	30	

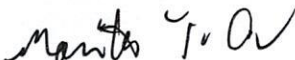
	First Aid Kit (1 x First Aid Pouch 10 x Band Aid 6 x Alcohol Swab 5 x Iodine Cotton Swab 1 x Rubber Tourniquet 1 x Elastic Bandage Roll 10 x Cotton Balls 4 (2pairs) x Sterile Gloves 1 x Surgical Tape 1 x Scissor 12 x Cotton Buds 1 x Tweezer 3 x 8PLY Sterile Gauze Sponge (4x4) 2 x Instant Cold Ice Pack)	30	
	Wooden Paddle	30	
	Life Jacket	30	
	Whistle	30	
	Rubber Boating Gloves	30	
	Aquashoes	30	
	Water Canister (1-liter capacity)	30	
Other Expenses	Load Card (Php 100)	4	
	Tarpaulin (9 feet x 6 feet)	1	
	Antigen Test	3	

V. BUDGET: Php 267,000.00 inclusive of tax

VI. PROJECT OFFICER/CONTACT PERSON


KENNETH C. DE GRACIA
 Tourism Officer II

Noted by:


MARITES T. CASTRO
 Chief TOO