

TERMS OF REFERENCE

I. PROJECT

INTEGRATED TOURIST SAFETY AND SECURITY SEMINAR FOR TOURIST-ORIENTED POLICE FOR COMMUNITY ORDER AND PROTECTION ON SEPTEMBER 6 – 9 , 2021

II. BACKGROUND

Peace and order is the key to a successful tourism industry as safety and security of visitors is a primary concern of tourists when travelling to a destination.

As it is the policy of the government to ensure the safety and security of tourists in the country, the Tourism Act of 2009 stipulated that "the Philippine National Police (PNP) shall establish a Tourism Security Force to assist in maintaining peace and order within areas of high tourism traffic".

By creating a favorable image that the Philippines is a safe destination within the international community, it enhances the country's attraction as a tourism destination eventually contributing to the increase of socio-economic benefits which can be derived from tourism.

III. OBJECTIVES

- To provide basic tourism concepts and overview to PNP personnel who are designated as tourist police;
- To inculcate values in becoming effective tourism frontliners; and
- To instill the role of tourist police among the participants

IV. PROCUREMENT REQUIREMENTS

1. Must be DOT accredited
2. Willing to provide services on a send-bill arrangement

Scope of Works/ Deliverables

| Particulars | Breakdown | Quantity | Remarks |
|----------------|--|----------|--------------------------|
| Transportation | September 5, 2021 Van Hire for DOT Employees (Calamba, Laguna – Lucena City) | 1 | • Must be DOT Accredited |
| | September 6, 2021 Van Hire for Speaker (San Pablo City, Laguna – Lucena City vv.) | 1 | |
| | September 6, 2021 Van Hire for Speaker (Quezon City – Lucena City vv.) | 1 | |
| | September 7, 2021 Van Hire for Speaker (Mabuan, Quezon – Lucena City vv.) | 1 | |

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| | September 7, 2021 Van Hire for Speaker (Manila – Lucena City vv.) | 1 | |
| | September 8, 2021 Van Hire for Speaker (Dasmaringas, Cavite – Lucena City vv.) | 1 | |
| | September 9, 2021 Van Hire for DOT Employees (Lucena City – Calamba, Laguna) | 1 | |
| Meals | Participants/Speaker/ DOT Employees (AM/PM Snacks and Lunch) P 650.00 x 40 pax x 4 days | 160 | |
| | DOT Employees (Dinner) P 500.00 x 4 nights x 2 pax | 8 | |
| Accommodation (with Breakfast) | September 6 –10, 2021 DOT Employees P 4,000.00 x 4 nights x 1 room | 4 | <ul style="list-style-type: none"> • Must be DOT Accredited |
| | September 8 – 9, 2021 Speaker P 4,000.00 x 1 night x 1 room | 1 | |
| Training Kit | Notebook, Ballpen, ID Holder, ID Lace, Canvass Bag | 30 | |
| Other Expenses | Hygiene Kit (Face Mask, Face Shield, Alcohol) | 30 | |
| | Tarpauline | 1 | |
| | Load Card (400) | 1 | |
| | Antigen Test | 8 | |

V. BUDGET: Php 231,000.00 inclusive of tax

VI. PROJECT OFFICER/CONTACT PERSON


KENETH C. DE GRACIA
Tourism Officer II

Noted by:


MARITES T. CASTRO
Chief TOO