

## REQUEST FOR QUOTATION

The Department of Tourism – Office of Industry Manpower Development (OIMD), thru its Bids and Awards Committee (BAC), intends to Procure COVID-19 Protective Essential Kits for OIMD Skeleton Workforce through Small Value Procurement (SVP) under Section 53.9 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184. The details of the procurement project is indicated in the table below:

### TECHNICAL SPECIFICATIONS

#### I. PROJECT: COVID-19 PROTECTIVE ESSENTIAL KITS FOR OIMD SKELETON WORKFORCE

#### II. PURPOSE/OBJECTIVES

In preparation for the transition from the Enhanced Community Quarantine (ECQ) to the “new normal” caused by COVID-19 pandemic, the Office of Industry Manpower Development (OIMD) will be distributing protective essential kits to all officers and staffs who will be reporting to the DOT Central Office to prevent the spread of a pandemic and prevent health emergencies.

#### III. MINIMUM REQUIREMENTS FOR SUPPLIERS

- Must be PhilGEPS registered
- Must be willing to provide services/items on a send-bill arrangement
- Can provide or submit actual samples of the PPEs

#### IV. DELIVERABLES

Particulars	Quantity	Unit Price	Total Amount
Medical Isolation Mask (Face Shield)	30 pcs.	PhP280.00	PhP8,400.00
Isopropyl Alcohol 70%	50 gallons	PhP790.00	PhP39,500.00
Disposable Hand Gloves (100 pcs/box)	100 boxes	PhP260.00	PhP26,000.00
Hand Sanitizer (500 ml)	100 bottles	PhP560.00	PhP56,000.00
Disinfecting Wipes (100 sheets/pack or container)	100 pcs.	PhP434.00	PhP43,400.00
Transparent Empty Spray Bottles (100 ml)	30 pcs.	PhP19.00	PhP570.00
<b>Grand Total</b>			<b>PhP173,870.00</b>

**NOTE: Partial bids are not allowed. All goods are grouped in 1 lot.**

**V. DATE OF DELIVERY**

Not more than five (5) working days upon receipt of Purchase Order and approval of the submitted samples.

**VI. APPROVED BUDGET FOR THE CONTRACT:**

ONE HUNDRED SEVENTY-THREE THOUSAND EIGHT HUNDRED SEVENTY PESOS

(PhP173, 870.00) inclusive of applicable taxes

**VII. PROJECT OFFICER/CONTACT PERSON**

MARIAN B. OBISPO / FRANCISCO FRANCO

Manpower Planning and Monitoring Division Office of Industry Manpower Development

Email: mbobispo@tourism.gov.ph

**Eligibility Requirements**

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number
3. Latest Income/Business Tax Return (For ABC above PhP500, 000.00)
4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Deadline for the submission of proposal is on or before 11 September 2020 at 2:00 pm

Kindly submit your quotation thru email [jsfrancisco@tourism.gov.ph](mailto:jsfrancisco@tourism.gov.ph), [femaximo@tourism.gov.ph](mailto:femaximo@tourism.gov.ph), [msdante@tourism.gov.ph](mailto:msdante@tourism.gov.ph) and [taromanes@tourism.gov.ph](mailto:taromanes@tourism.gov.ph)