

Terms of Reference

Desktop and Laptop

Background

The DOT has been working with DICT for the approval of ISSP 2017 – 2020.

The ISSP provides a detailed information on the current ICT situation of the DOT, both on ICT infrastructure and equipment, to improve efficiency and workability of the operating units of the Department.

Justification

The current ICT equipment situation in DOT thru the inventory conducted by the General Services Division, with the support from IT Division, showed that most of the desktops, laptop, USP and other ICT peripherals are beyond its maximum normal and reliable life span with some equipment as old as 25 years which has render to be non-functional, beyond repair, obsolete and could not meet the demand of the workload and the current software technology. This may cause, among others, breakdown of equipment that can result in data loss and hamper the DOT unit's operations. In addition, there has been insufficient productivity software such as but not limited to Microsoft Office, etc. which are needed for day to day operation.

Objective

To provide efficient and reliable delivery of service to the different tourism stakeholders and the general public, DOT will acquire functional and working ICT infrastructure and equipment, to aid the different operating units in the performance of its functions.

Scope of Services

- I. The IT Supplier shall provide the following:
 1. Shall deliver the following ICT equipment:
 - Lot No. 1 : One Hundred Eighteen (118) units of desktop computers
 - Lot No. 2 : Fifty (50) units of Laptop computers
 2. Delivery is at the DOT Main Office, 351 Sen Gil Puyat Ave Makati City and shall be free of charge.
- II. Technical Specification

III.A. Laptop

This laptop specification is intended for enterprise / business not for consumer use. It is with built-in DVD drive ideal for professionals who rely on essential security features.

Description
Technical Specification
Enterprise or Business model Laptop
Equivalent to 8 th Generation Intel Core i3 – 8130U Processor (4mb Cache, up to 3.4Ghz)

13 - 14.0" HD (1366x768) Anti- Glare LED - Backlit
LCD Cover Kit – Black, Non – TCH. With ODD, with Finger Printer
4GB DDR4 2400MHz
1TB 5400 rpm 2.5" SATA Hard Drive
Tray Load DVD Drive (Reads and Writes)
45 Watt AC Adapter
40Whr, 4-cell Battery (removable)
Energy Star Label
UHD Graphics 620 for KBL – R core i
Wireless 1810 3165AC + BT4.2 [802.11ac + Bluetooth 4.2, Dual Band 2.4 & 5 Ghz, 1x1]
English non – backlit keyboard
Latest Proprietary operating system (Professional) 64 bit
DVD with Media
MOD, INFO, ex factory, DLVRY
FGA NB1 – OS – BTO
Warranty
3Yr Technical Support -PH proactive automated detection 7x24 Technical Support & Assistance:PH Same or NBD Onsite Service – Ph
Limited Warranty: 1 year labor and parts – PH
Regional Support within Asia Pacific Countries for Notebooks
Accessories
Backpack 15 (laptop backpack)
Laptop Sleeve
Wireless Travel Mouse Same brand of laptop - Black

III.B Desktop

This desktop specification is intended for enterprise / business not for consumer use. It is created for the unique needs of small business with advanced processors and an array of options in an ultra-compact design.

Description
Technical Specification
Enterprise / business model Desktop
17 - 19" Monitor
Equivalent to 8 th Generation Intel Core i5 – 8400 Processor (9MB Cache, up to 4.0Ghz)
EPA Chassis MOD with TPM
Bezel with Optical Drive (Reads and Writes)
Wireless 1707 Card (802.11bgn + Bluetooth 4.0, 1x1)
1GB Ethernet
Ex-factory Delivery
4GB DDR4, 2666MHz; up to 32GB
Integrated Graphics
1TB 7200RPM HDD
Tray Load DVD Drive (Read and Write)

Screw, 6 – 32 L3.6, Hexhead, 2 pcs
Energy Star Label
Wired Mouse Same brand of desktop Black
Wired Keyboard Same brand of desktop Black
Latest Proprietary operating system (Professional) 64 bit
Shipping material for APCC / ICC
Fixed Hardware Configuration
Warranty
3Yr Technical Support -PH proactive automated detection 7x24 Technical Support & Assistance:PH Same or NBD Onsite Service – Ph
Limited Warranty: 1 year labor and parts – PH

Summary:

Item	Qty	Unit Price	Total Amount
Lot No. 1 : Desktop Computer	118	Php 41,560	Php 4,904,137.00
Lot No. 2 : Laptop Computer	50	Php 38,071	Php 1,903,569.00
Grand Total Amount			Php 6,807,706.00

Approved Budget for the Contract (ABC) : Php 6,807,706.00 inclusive of VAT

Mode of Payment: Government Procedure

Delivery: 45 days upon receipt of Notice to Proceed

Note : *Partial bids are allowed. All goods are grouped in lots listed above. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation and contract award.*