

**DEPARTMENT OF TOURISM  
PHILIPPINE TOURISM AWARDS  
APPLICATION FORM**



<b>PHILIPPINE TOURISM AWARDS</b>	
<b>APPLICATION FORM – APARTMENT HOTEL OF THE YEAR</b>	
<b>COMPANY PROFILE</b>	
Full Business Name	
Managing Company	
Address	
Region	
Contact Details	
Email Address	
DOT Category/Classification	
DOT Accreditation Number	
Year Established	
No. of Rooms	
<b>CRITERIA</b>	
<b>Quality of Facilities and/or Services</b>	
Facilities and Services Available / provided in the Hotel (tick the box) <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div> <input type="checkbox"/> Food and Beverage Outlets  <input type="checkbox"/> Ballroom  <input type="checkbox"/> Gym/Spa/Therapeutic Center  <input type="checkbox"/> Others, please specify: _____           </div> <div> <input type="checkbox"/> Function/Conference Room  <input type="checkbox"/> Swimming Pool           </div> </div>	
Maintenance and Improvement Plans (maximum of 800 characters)	
Digitalization and Technological Innovation (maximum of 800 characters)	
Business Continuity Plans (maximum of 800 characters)	
Local and International Awards and Recognitions (enumeration)	
Guest Commendation / Testimonial (maximum of 800 characters)	

Handling of Complaints (maximum of 800 characters)
Attach proof for Quality of Facilities and/or Services (Max of 2MB)
<b>Operational Performance</b>
<b>Financial Performance:</b>
(1) Gross Revenues / Operating Income
(2) Growth Rate
(3) Occupancy Reports
(4) Investments
(5) Meetings Report
<b>Human Resources Management/Development:</b>
(1) Management -Labor Relations (maximum of 800 characters)
(2) Employee Training and Development Programs (maximum of 800 characters)
(3) Recognition Program for Employees (maximum of 800 characters)
(4) Ratio of Male and Female (maximum of 800 characters)
(5) Equal Employment Opportunities/ Policies/ Program for Person with Special Needs/ PWDs/ LGBTQ++ (maximum of 800 characters)
Industrial Relations (maximum of 800 characters)
Crisis Management Plan (maximum of 800 characters)
Attach proof for Operational Performance (Max of 2MB)
<b>Filipinization/Contribution to the Filipino Branding</b>
Inclusion of Philippine cultural elements and/or unique identifying feature in the property and operations (maximum of 800 characters)
Hiring of Locals (maximum of 800 characters)
Contribution to PH promotions
(1) Participation in International and Domestic Travel Fairs (maximum of 800 characters)
(2) Media Advertising (maximum of 800 characters)
(3) Publicity Mileage (maximum of 800 characters)

Attach proof for Filipinization/Contribution to the Filipino Branding (Max of 2MB)
<b>Green Practices/Contribution to Sustainability</b>
Environmental management systems to reduce waste with waste reduction targets
Environmental management system to reduce water consumption with water reduction targets
Environmental management system to reduce energy consumption with energy reduction targets
Green Practices
Green Certifications
Attach proof for Green Practices/Contribution to Sustainability (Max of 2MB)
<b>Corporate Social Responsibility/Contribution to Inclusivity &amp; Resiliency</b>
Beneficiaries of Corporate Social Responsibility Activities (maximum of 800 characters)
Partnerships and/or Suppliers within the local community (maximum of 800 characters)
Other engagements within the community (maximum of 800 characters)
Support to DOT Activities and Advocacies (maximum of 800 characters)
Attach proof for Corporate Social Responsibility/Contribution to Inclusivity & Resiliency (Max of 2MB)
<b>Tourists' Choice</b>
Total No. of votes during the prescribed voting period