|  |
| --- |
| **PHILIPPINE TOURISM AWARDS** |
| **APPLICATION FORM** |
|  |
| **DATA PRIVACY NOTICE** |
| **­** |
| The Department of Tourism, in line with Republic Act 10173 or the Data Privacy Act of 2012, is committed to protect and secure personal information obtained in the performance of its mandate under The Tourism Act of 2009. Pursuant to its mandate, the Department collects the following personal information: (i) full name of applicant or its official representative, (ii) home/office address, (iii) e-mail address, (iv) contact numbers, (v) nationality, (vi) financial information, and other personal/company information relevant in the processing of Award applications and other DOT applications.In compliance with the requirements of Data Privacy Act of 2012, the Department commits to ensure that all personal information obtained will be secured and remain confidential. Collected personal information will only be utilized for purposes of processing of applications, documentation, research, if applicable, and facilitation of future transaction. The personal information shall not be shared or disclosed with other parties without consent unless the disclosure is required by, or in compliance with applicable laws and regulations. Only the agency’s designated personnel/Personal Information Controllers will have access to the collected personal information, which will be stored for three (3) years after the awarding ceremony or after the completion of relevant transaction. The manner of disposition of physical documents will be based on the provision of the National Archive of the Philippines and/or deletion in the agency’s database. Corrections of personal information or withdrawal of data privacy consent, if given, is done by informing the Department in writing through privacy@tourism.gov.ph. |
|  |
| **HOMESTAY OF THE YEAR** |
|  |
| This award is presented to a HOMESTAY PROVIDER who has consistently provided excellence in alternative accommodation experience to guests while ensuring the showcase of Philippine culture and lifestyle. |
|  |
| **ACCREDITATION DETAILS** |
| *Please be informed that only DOT-accredited Homestay may apply for this award. Kindly ensure to provide the correct accreditation details.* |
| DOT Accreditation Number | Click or tap here to enter text. |
| DOT Classification/Category | Choose an item. |
| **APPLICANT PROFILE** |
| Full Business Name | Click or tap here to enter text. |
| Name of Registered Host | Click or tap here to enter text. |
| Region | Choose an item. |
| Address | Click or tap here to enter text. |
| Contact Details | Click or tap here to enter text. |
| Email Address*All official communications regarding the Awards shall be communicated through the email address provided herein.* | Click or tap here to enter text. |
| Year Established | Click or tap to enter a date. |
| Number of Rooms | Click or tap here to enter text. |
| **DOCUMENTARY REQUIREMENTS** |
|[ ]  Brief Property Profile | Attach as Annex A |
|[ ]  Audio-Visual Presentation showcasing the property’s compliance on awards criteria (maximum of 3 minutes) | Attach as Annex B |
|[ ]  Latest Income Tax Return (FY 2022/2023) | Attach as Annex C |
| **SUMMARY OF APPLICATION** |
| ***General Instructions:*** *Please provide a short narration (maximum of 800 characters) of your property's compliance with the indicators specified below.*  |
| **QUALITY OF FACILITIES AND/OR SERVICES** |
| Please identify all the facilities available in your property. Check all that apply: |
| [ ]  Fully equipped Kitchen Area[ ]  Dining Area [ ]  Swimming Pool | [ ]  Emergency Lamps/Kits[ ]  Generator Set[ ]  Laundry and Ironing Services |
| [ ]  Others, please specify: | Click or tap here to enter text. |  |
|  |
| Facilities and Services Available / provided*Briefly discuss the current property's facilities and services highlighting its uniqueness and recognition-worthy offerings* (maximum of 800 characters)  |
| Click or tap here to enter text. |
| Safety and Security of Tourists*Briefly discuss how the Host ensures that guests are safe within their property premises.* (maximum of 800 characters) |
| Click or tap here to enter text. |
| Local Identity reflected in the Home*Elaborate the Host's efforts to integrate Filipino elements within its Home allowing guests to feel and experience true Filipino culture (i.e. Design, Local Cuisine served, etc.)* (maximum of 800 characters) |
| Click or tap here to enter text. |
| Local and International Awards and Recognitions*Please enumerate local and international awards recognitions received in the last three (3) years.* (maximum of 800 characters) |

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Award** | **Awarding Institution** | **International/****Local** | **Year Awarded** |
| Click or tap here to enter text. | Click or tap here to enter text. | Choose an item. | Choose an item. |
| Click or tap here to enter text. | Click or tap here to enter text. | Choose an item. | Choose an item. |
| Click or tap here to enter text. | Click or tap here to enter text. | Choose an item. | Choose an item. |
| Click or tap here to enter text. | Click or tap here to enter text. | Choose an item. | Choose an item. |
| Click or tap here to enter text. | Click or tap here to enter text. | Choose an item. | Choose an item. |

|  |
| --- |
| Guest Commendation / Testimonial *Provide an overview of summary of Guest feedback in the past three (3) years* (maximum of 800 characters) |
| Click or tap here to enter text. |
| **Quality of Facilities and Services***Please attach relevant documents as proof and/or evidences to support the application.*(Attach as Annex D) |
| **ACTIVITIES AND COMMUNITY ENGAGEMENT** |
| Showcase of Local Culture and Heritage*Describe a typical homestay experience in your property that allows guest to be immersed with various activities that showcases local culture and appreciation of Filipino heritage* (maximum of 800 characters) |
| Click or tap here to enter text. |
| Ability to showcase various nature and cultural attractions *Identify the nearby nature-based and culture-based attractions. (maximum of 800 characters)* |
| Click or tap here to enter text. |
| Activities Involving Interaction between Tourists and Local Community*Describe various activities a guest may participate in as part of their immersion in the local community.* (maximum of 800 characters) |
| Click or tap here to enter text. |
| Uniqueness and Authenticity of the Product*Briefly discuss the current the homestay package offerings that highlights the uniqueness, authenticity and recognition-worthy of the homestay experience.* (maximum of 800 characters) |
| Click or tap here to enter text. |
| **Activities and Community Engagement***Please attach relevant documents as proof and/or evidences to support the application.*(Attach as Annex E) |
| **GREEN PRACTICES/CONTRIBUTION TO SUSTAINABILITY** |
| Environmental Conservation and Protection Practices*Provide an overview of the practices geared towards environmental conservation and preservation, including waste management and disposal system, energy conservation efforts, water conservation, among others.* (maximum of 800 characters) |
| Click or tap here to enter text. |
| **Green Practices/Contribution to Sustainability***Please attach relevant documents as proof and/or evidences to support the application.*(Attach as Annex F) |
| **OPERATIONAL PERFORMANCE** |
| Marketing and Promotion*Briefly discuss the Unique Selling Proposition (USP) of the Homestay Experience, available promotional materials. Include social media channels or platforms by which the Homestay Experience are booked/availed.* (maximum of 800 characters) |
| Click or tap here to enter text. |
| Partnership with LGUs, NGOs and Local Tour Operators / Membership to Organization*Provide an overview activities undertaken in collaboration with the LGU, NGO or Local Tour Operator, include the Homestay Organization, if any. Explain the Host’s participation to the organization.* (maximum of 800 characters) |
| Click or tap here to enter text. |
| Support to DOT Activities and Advocacies*Expound on the initiatives undertaken by the Homestay Provider to align with the DOT's thrust and advocacies to further promote tourism.* (maximum of 800 characters) |
| Click or tap here to enter text. |
| **Operational Performance***Please attach relevant documents as proof and/or evidences to support the application.*(Attach as Annex G) |
| **CERTIFICATION** |
|  |
| I certify that I am duly authorized to accomplish this application form and that the information provided herein are true, correct and complete statements to the best of my knowledge and in compliance with the provisions of pertinent laws, rules, and regulations of the Republic of the Philippines.I also hereby authorize the Philippine Department of Tourism and the Awards Secretariat to verify the accuracy of the above information provided. |
|  |
| Complete Name | Click or tap here to enter text. |
| *The name provided shall be the official Authorized Person to represent the company for all matters pertaining to the Award Application. All DOT communication shall be addressed to the Authorized Representation.* |
| Designation | Click or tap here to enter text. |
| **DATA PRIVACY CONSENT FORM** |
|  I, the applicant and/or representative of (the Company), acknowledges that I have read and understood the Data Privacy Notice of the Department of Tourism. In relation thereto, hereby authorize the Department of Tourism to collect, use, further process and share or disclose the personal information and sensitive personal information to authorized Third Party, if necessary, in connection to any or all of the following purposes: * To evaluate the eligibility and qualification for the Philippine Tourism Awards;
* To attest and validate the accuracy of the provided information; and
* To include in the marketing and promotional efforts of the agency (e.g. publication of official awardees in DOT website, in print materials, etc.)

[ ]  Yes, I agree [ ]  No, I do not agree |
| **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** Signature over Printed Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date |