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| **PHILIPPINE TOURISM AWARDS** | |
| **APPLICATION FORM** | |
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| **DATA PRIVACY NOTICE** | |
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| The Department of Tourism, in line with Republic Act 10173 or the Data Privacy Act of 2012, is committed to protect and secure personal information obtained in the performance of its mandate under The Tourism Act of 2009. Pursuant to its mandate, the Department collects the following personal information: (i) full name of applicant or its official representative, (ii) home/office address, (iii) e-mail address, (iv) contact numbers, (v) nationality, (vi) TIN, (vi) SSS/GSIS Number, (vii) financial information, and other personal information relevant in the processing of Award applications and other DOT applications.  In compliance with the requirements of Data Privacy Act of 2012, the Department commits to ensure that all personal information obtained will be secured and remain confidential. Collected personal information will only be utilized for purposes of processing of applications, documentation, research, if applicable, and facilitation of future transaction. The personal information shall not be shared or disclosed with other parties without consent unless the disclosure is required by, or in compliance with applicable laws and regulations.  Only the agency’s designated personnel/Personal Information Controllers will have access to the collected personal information, which will be stored for three (3) years after the expiration of accreditation or after the completion of relevant transaction. The manner of disposition of physical documents will be based on the provision of the National Archive of the Philippines and/or deletion in the agency’s database. Corrections of personal information or withdrawal of data privacy consent, if given, is done by informing the Department in writing through privacy@tourism.gov.ph. | |
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| **TOUR GUIDE OF THE YEAR** | |
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| This award is given to DOT-accredited TOUR GUIDE who exemplifies the highest level of service excellence in the performance of his/her tour guiding profession.  There are two (2) awardees under this award:  • Community Guide  • Regional Guide | |
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| **ACCREDITATION DETAILS** | |
| DOT Accreditation Number | Click or tap here to enter text. |
| DOT Category | Choose an item. |

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| **DOCUMENTARY REQUIREMENTS** | | |
|  | Curriculum Vitae | (Attach as Annex A) |
|  | List of tours/ events they guided | (Attach as Annex B) |
|  | NBI/ Police Clearance/ Certificate of no pending case from the employer | (Attach as Annex C) |

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| **APPLICANT PROFILE** | | |
| Full Name | | Click or tap here to enter text. |
| Name of Company (if employed) | | Click or tap here to enter text. |
| Region | | Choose an item. |
| Contact Details | | Click or tap here to enter text. |
| Email Address  *All official communications regarding the Awards shall be communicated through the email address provided herein.* | | Click or tap here to enter text. |
| Start of Guiding Career | | Click or tap to enter a date. |
| **SUMMARY OF APPLICATION** | | |
| ***General Instructions:*** *Please provide a short narration (maximum of 800 characters) of your property’s compliance with the indicators specified below.* | | |
| **QUALITY OF SERVICE** | | |
| No. of Tour Groups handled | | |
| Click here to enter text. | | |
| No of DOT-accredited Tour Operators partnered with | | |
| Click here to enter text. | | |
| Character: Exhibits the 7 Ms of Filipino Core Values (Filipino Brand of Service Excellence)  (maximum of 800 characters) | | |
| Click or tap here to enter text. | | |
| **Job Performance** | | |
| Understanding of his/her Profession  (maximum of 800 characters) | | |
| Click or tap here to enter text. | | |
| Professionalism  (maximum of 800 characters) | | |
| Click or tap here to enter text. | | |
| Work Attitude  (maximum of 800 characters) | | |
| Click or tap here to enter text. | | |
| **Personality** | | |
| Overall Appearance  (maximum of 800 characters) | | |
| Click or tap here to enter text. | | |
| Good Grooming  (maximum of 800 characters) | | |
| Click or tap here to enter text. | | |
| **Engaging guiding**  (maximum of 800 characters) | | |
| Click or tap here to enter text. | | |
| **Commendation from tour operator, colleague, etc.**  (maximum of 800 characters) | | |
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| **Quality of Service** | | |
| *Please attach relevant documents as proof and/ or evidences to support the application.* | | |
| (Attach as Annex D) | | |
| **EXEMPLARY ACTIONS / DEEDS** | | |
| Commendation from Tourists/Clients  (maximum of 800 characters) | | |
| Click or tap here to enter text. | | |
| Awards and other Citations Received  (maximum of 800 characters) | | |
| Click or tap here to enter text. | | |
| **Exemplary Actions / Deeds**  *Please attach relevant documents as proof and/or evidences to support the application.* | | |
| (Attach as Annex E) | | |
| **FILIPINIZATION/ CONTRIBUTION TO THE FILIPINO BRANDING** | | |
| Efforts Undertaken to Integrate Filipino Element in the Delivery of Services  (maximum of 800 characters) | | |
| Click or tap here to enter text. | | |
| Inclusion of Filipino Elements in Attire or Accessories  (maximum of 800 characters) | | |
| Click or tap here to enter text. | | |
| Efforts undertaken to educate tourists/ guest on the history and culture of the Philippines through their spiel.  (maximum of 800 characters) | | |
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| Promotes positive image of the Filipinos  (maximum of 800 characters) | | |
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| **Filipinization/ Contribution to the Filipino Branding**  *Please attach relevant documents as proof and/or evidences to support the application* *and indicate document title below.* | | |
| (Attach as Annex F) | | |
| **IMPACTFUL CONTRIBUTION TO TOURISM AND LOCAL COMMUNITY** | | |
| Efforts undertaken to include sustainable/ green initiatives in their spiel  (maximum of 800 characters) | | |
| Click or tap here to enter text. | | |
| Engagement of Guests/ Tourists to Protect the Environment  (maximum of 800 characters) | | |
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| Advocacy to protect women, children, elderly, PWDs, and LGBTQIA+.  (maximum of 800 characters) | | |
| Click or tap here to enter text. | | |
| Impactful contribution to local culture, nature and the community  (maximum of 800 characters) | | |
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| **Impactful contribution to tourism and local community**  *Please attach relevant documents as proof and/or evidences to support the application.* | | |
| (Attach as Annex G) | | |
| **CERTIFICATION** | | |
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| I certify that I have accomplished this application form and that the information provided herein are true, correct and complete statements to the best of my knowledge and in compliance with the provisions of pertinent laws, rules, and regulations of the Republic of the Philippines.  I also hereby authorize the Philippine Department of Tourism and the Awards Secretariat to verify the accuracy of the above information provided. | | |
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| Complete Name | Click or tap here to enter text. | |
| *The name provided shall be the official Authorized Person to represent the company for all matters pertaining to the Award Application. All DOT communication shall be addressed to the Authorized Representation.* | | |
| Designation | Click or tap here to enter text. | |
| **APPLICATION SUBMISSION** | | |
| The applicant's consent to the DOT’s Data Privacy Statement is required to proceed with this Application. | | |
| **DATA PRIVACY CONSENT FORM** | | |
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| I, the applicant and/or representative of (the Company), acknowledges that I have read and understood the Data Privacy Notice of the Department of Tourism. In relation thereto, hereby authorize the Department of Tourism to collect, use, further process and share or disclose the personal information and sensitive personal information to authorized Third Party, if necessary, in connection to any or all of the following purposes:   * To evaluate the eligibility and qualification for the Philippine Tourism Awards; * To attest and validate the accuracy of the provided information; and * To include in the marketing and promotional efforts of the agency (e.g. publication of official awardees in DOT website, in print materials, etc.)   Yes, I agree  No, I do not agree | | |
| Click here to enter text.  SIGNATURE OVER PRINTED NAME  Click here to enter a date.  DATE | | |