



DEPARTMENT ORDER NO. 2019 - 75

**Constituting the Department of Tourism- Gender and Development  
(DOT-GAD) Agenda Planning Team**

Pursuant to the Philippine Commission on Women-National Economic Development Authority-Department of Budget and Management (PCW-NEDA-DBM) Joint Circular No. 2012-01 (attached), as revised under PCW Memorandum Circular 2018-04 dated 19 September 2018 (attached), the Department of Tourism-Gender and Development (DOT-GAD) Agenda Planning Team is hereby created to formulate the Department's GAD Strategic Framework (GADSF) and GAD Strategic Plan (GADSP). The Team shall be comprised of the following:

Assistant Secretary Leila Magda G. Rivera, Administration and Finance	-	Chairperson
Assistant Secretary Rica C. Bueno, Tourism Regulation, Coordination and Resource Generation (TRCRG)	-	Co-Chairperson
Director Virgilio M. Maguigad, DOT Region II	-	Member
Director Karina Rosa S. Tiopes, DOT Region VIII	-	Member
Director Tanya Rabat-Tan, DOT Region XI	-	Member
Director Milagros Y. Say, Planning Service	-	Member
Director Lara Victoria O. Estevez, Legal Affairs Service (LAS)	-	Member
Director Czarina Zara-Loyola, Office of Public Affairs and Advocacy	-	Member
Mr. Alex M. Macatuno, Office of Tourism Development Planning (OTD)	-	Member
Ms. Marilou G. Silorio, DOT-Region IX PCW-National GAD Resource Pool	-	Member
Ms. Mary Jean A. Camarin, DOT-Region XIII PCW- National GAD Resource Pool	-	Member

The DOT-GAD Agenda Planning Team shall perform and undertake the following functions:

1. Shall conduct gender analysis using appropriate gender tools and come up with a summary list of gender issues relevant to the tourism industry;
2. Shall set the DOT's GAD vision and mission anchored on national and international policy mandates on GAD;
3. Shall formulate the DOT's GAD goals;
4. Shall prioritize gender issues per GAD goals as deemed urgent, strategic, and relevant;

5. Shall outline the outcomes, indicators, baseline data and targets per GAD goal;
6. Shall translate the GAD outcomes into GAD programs, projects and/or activities for a period of six (6) years;
7. Shall submit the GAD Agenda to the GFPS Chairperson for endorsement to the DOT Secretary for approval;
8. Shall furnish the PCW with a copy of the approved GAD Agenda;
9. Shall provide the GAD Focal Point System (GFPS) a copy of the GAD Agenda which shall be the basis in the formulation of the annual GAD Plan and Budget (GPB);
10. Shall cascade the GAD Agenda to all offices, bureaus and attached agencies; and
11. Shall monitor and evaluate the operationalization of the GAD Agenda and prepare progress and end-term reports for submission to PCW.

The DOT-GAD Agenda Planning Team shall be assisted by a Secretariat to provide administrative support, to be composed of the following:

Atty. Jennifer A. Olba, LAS	-	Head
Ms. Susan S. Nagtalon, Financial and Management Service (FMS)	-	Assistant Head
Mr. Armin H. Hautea, DOT-Region XII	-	Member
Ms. Marian B. Obispo, TRCRG	-	Member
Ms. Harriet F. Gasatan, DOT-CAR	-	Member
Ms. Ma. Salee O. Mora, DOT-Region V	-	Member
Mr. Orlando Bryan D. Du, Planning Service	-	Member
Ms. Ernestinne S. Demaclid, FMS	-	Member
Mr. Sherwyn Renzo G. Ramirez, SEAMID	-	Member

The DOT-GAD Agenda Planning Team is hereby authorized to call on any DOT office or personnel for the provision of necessary support and assistance to ensure the attainment of its objectives and functions.

This Order takes effect immediately and shall remain valid unless revoked or cancelled.

**BERNADETTE ROMULO-PUYAT**  
DOT Secretary

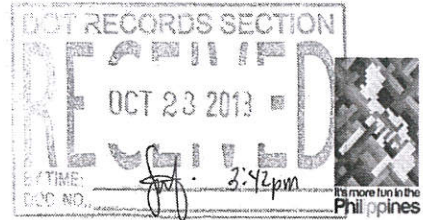


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DEPARTMENT ORDER  
No. 2018 - 113



**RECONSTITUTING THE BIDS AND AWARDS COMMITTEE (BAC)  
TECHNICAL WORKING GROUP (TWG) FOR THE PROCUREMENT OF  
BRANDING RELATED PROJECTS AMENDING  
DEPARTMENT ORDER 2018 - 100**

In the interest of service and pursuant to the 2016 Revised Implementing Rules and Regulations of RA 9184 on the Creation of Technical Working Group for Procurement Purposes, the following are designated as members of the Bids and Awards Committee (BAC) Technical Working Group (TWG) for the procurement of branding related projects.

Head	-	Assistant Secretary Howard Lance A. Uyking	<i>Howe 8/2</i>
Members	-	Director Czarina Zara Loyola	<i>Czarina 8/2</i>
	-	5 Ms. Jem Micaiah M. Turta	<i>Jem</i>
	-	Ms. Ma. Nedaline L. Miranda	<i>Nedaline</i>
	-	Mr. Ryan N. Sebastian	<i>Ryan 8/2</i>

This TWG is created specifically for the procurement of branding related projects to provide assistance to the BAC in terms of the technical, financial, legal and other aspects at hand. It shall perform the following responsibilities in connection with the said requirement.

1. Assist the BAC in the preparation of the bidding documents, ensuring that the same properly reflects the requirements of the Procuring entity and that these conform to the standards set forth by R.A. 9184, its IRR and the PBDs prescribed by the GPPB.
2. Assist the BAC in the conduct of eligibility screening of prospective bidders, and in the short listing of prospective bidders in case of biddings for consulting services.
3. Assist the BAC in the evaluation of bids and prepare the accompanying reports for the BAC's consideration and approval.
4. Assist the BAC in the conduct of post-qualification activities and prepare the post-qualification summary report for the BAC's approval.
5. Assist the BAC and the BAC Secretariat in preparing the resolution recommending award, with regard to the technical aspect, if necessary.
6. Provide utmost priority to BAC assignments over all other duties and responsibilities, until the requirements for the procurement at hand are completed (Jury Duty).

Subject to applicable laws, including prevailing budgetary, accounting, and auditing rules, members of the BAC TWG shall be entitled to receive honoraria.

This Order takes effect immediately and shall remain valid unless subsequently amend/revoked.

17 October 2018.

BERNADETTE ROMULO-PUYAT  
Secretary



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10/23