



Office Circular No. 2014 - 03

Reconstituting the Inter-Agency Committee on Gender and Development (IC-GAD) Technical Working Group (TWG) into Inter-Agency Committee on Gender and Development Focal Point System (IC-GFPS)

Pursuant to Section 36 of Republic Act No. 9710 otherwise known as the Magna Carta for Women (MCW), and in compliance with the Memorandum Circular No. 2011-01, the Inter-Agency Committee on Gender and Development Focal Point System (IC-GFPS) is hereby reconstituted and restructured to catalyze and accelerate gender mainstreaming within the DOT Family and the industry.

As such the IC-GFPS shall promote gender responsiveness, gender sensitivity and gender equity among men and women in the DOT family and industry. The Committee shall be comprised of the following:

Undersecretary, Administrative Affairs	-	Chairperson
Assistant Secretary, TDP	-	Co-Chairperson
Director, TRCRG	-	Member
Director, MDG	-	Member
Director, Administration	-	Member
Chief Operating Officer, TPB	-	Member
Chief Operating Officer, TIEZA	-	Member
General Manager, Duty Free	-	Member
Administrator, IA	-	Member
Executive Director, NPDC	-	Member
Executive Director, NPF	-	Member
General Manager, PRA	-	Member

The IC-GFPS shall perform and undertake the following functions:

1. Review existing policies, programs and projects of the DOT Family with the end view of mainstreaming gender in the DOT Family's system;
2. Recommend policies, guidelines, rules and regulations and other interactions that address gender issues, and develop indicators for monitoring GAD mainstreaming within the DOT Family and the tourism industry;
3. Develop, implement or monitor programs and projects promoting gender awareness and uplifting gender equality among the men and women in the DOT Family and the tourism industry;



4. Coordinate and link-up with other parties such as the private sector and relevant non-government organizations (NGOs) in the formulation of policies and development of programs to address such social concerns of tourism as prostitution, commodification of women, etc.;
5. Recommend approval of agency's GAD Plans and Budgets and GAD Accomplishment Reports;
6. Ensure the effective and efficient implementation of the agency GAD programs, activities and projects and the judicious utilization of the GAD Budget ;

To ensure that the above Committee effectively discharge its functions, the following Technical Working Group/Secretariat shall be formed to be composed of:

Technical Working Group:

Director, OTRIM	-	Head, TWG
Director ,Administration	-	Assistant Head
TRCRG	-	Member
TIEZA	-	Member
IA	-	Member
NPDC	-	Member
TPB	-	Member
NPF	-	Member
PRA	-	Member
DUTY FREE	-	Member
Luzon Cluster	-	Member
Visayas Cluster	-	Member
Mindanao Cluster	-	Member

SECRETARIAT:

Alex M. Macatuno	-	Head, IC-GAD Secretariat
Merlyn Q. Baal	-	Technical Staff
Jerlie Ganiga	-	Technical Staff
Marrienne Santos	-	Technical Staff
Jem Turla	-	Technical Staff
Melanie Pasion Singzon	-	Technical Staff

The IC-GAD Technical Working Group/Secretariat shall oversee the performance of the following functions:

1. Facilitate the implementation of the gender mainstreaming efforts of the DOT through the GAD planning and budgeting process;

2. Prepare technical reports/inputs for the IC-GAD to effectively discharge its functions and consolidate agency GAD accomplishment reports;
3. Provide technical and secretariat support to the IC-GAD in the implementation of GAD mainstreaming efforts and conduct of gender advocacy/training; programs and project within the DOT Family and tourism industry;
4. Maintain the GAD databases and recommend criteria and indicators for monitoring and evaluating sectoral/agency GAD mainstreaming efforts;

The functions attached to the above designations shall be in addition to the functions of the officials/employees respectively designated. Thus, they shall be entitled to honorarium pursuant to existing policies, rules and regulations.

The (IC-GFPS) is hereby authorized to call on any office or people within the DOT Family to assist in GAD mainstreaming and other activities of the Committee. It shall also be provided with budgetary support to ensure the attainment of its objectives and function.

This office circular takes effect immediately and remains valid unless revoked or cancelled.

January 28, 2014


RAMON R. JIMENEZ, JR.
Secretary ✦