

PERSONNEL ACTIONS
(Appointments Prepared/Processed)
As of 27 February 2025

I. ORIGINAL APPOINTMENT			
	NAME	POSITION/SG/ITEM NO.	OFFICE
1	Natalie G. Reyes	Tourism Operations Officer II [SG-15] OSEC-DOTB-TOO2-59-1998	Tourism Development Planning Division
2	Cleo Faith B. De Castro	Tourism Operations Officer I [SG-11] OSEC-DOTB-TOO1-26-1998	Product Monitoring and Evaluation Division
3	Maybeline M. Hugo	Tourism Operations Officer I [SG-11] OSEC-DOTB-TOO1-33-2016	Tourism Development Division, Regional Office IV-B
4	Olivia C. Masindo	Administrative Assistant III (Secretary II) [SG-09] OSEC-DOTB-ADAS3-8-2013	Office of the Director, Regional Office IV-B
5	Kristine Cole L. Villasis	Tourism Operations Officer I [SG-11] OSEC-DOTB-TOO1-38-2016	Tourism Regulation Division, Regional Office VI
6	Mary Jane I. Villamayor	Administrative Assistant II (HRMA) [SG-08] OSEC-DOTB-ADAS2-24-2009	Human Resource Division
7	Doreen Belle B. Lamayo	Internal Auditing Assistant [SG-08] OSEC-DOTB-IAAS-14-2009	Operations Audit Division

II. PROMOTION			
	NAME	POSITION/SG/ITEM NO.	
		FROM	TO
1	Ruth M. Tizon	Senior Tourism Operations Officer [SG-18] OSEC-DOTB-SRTOO-4-1998 Tourism Development Planning Division	Supervising Tourism Operations Officer [SG-22] OSEC-DOTB-SVTOO-22-1998 Tourism Development Planning Division
2	Jocelle Q. Valera	Tourism Operations Officer II [SG-15] OSEC-DOTB-TOO2-30-2016 Tourism Regulation Division, Regional Office IV-B	Senior Tourism Operations Officer [SG-18] OSEC-DOTB-SRTOO-4-2013 Tourism Regulation Division, Regional Office IV-B
3	Mary Lou G. Escullar	Senior Tourism Operations Officer [SG-18] OSEC-DOTB-SRTOO-32-2009 Tourism Development Division, Regional Office VI	Supervising Tourism Operations Officer [SG-22] OSEC-DOTB-SVTOO-37-2016 Tourism Development Division, Regional Office VI
III. REEMPLOYMENT			
	NAME	POSITION/SG/ITEM NO.	OFFICE
1	Marjorie Joy A. Villanueva	Senior Tourism Operations Officer [SG-18] OSEC-DOTB-SRTOO-45-1998	Statistics, Economic Analysis & Information Management Division
2	Sienna May M. Uy	Tourism Operations Officer II [SG-15] OSEC-DOTB-TOO2-29-2016	Tourism Development Division, Regional Office IV-B

Prepared by:



KURT RUSSEL S. TANAEL
Administrative Officer V (HRMO III)

Noted by:



SOFIA C. PAGSUYUIN
Chief, Human Resource Division

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